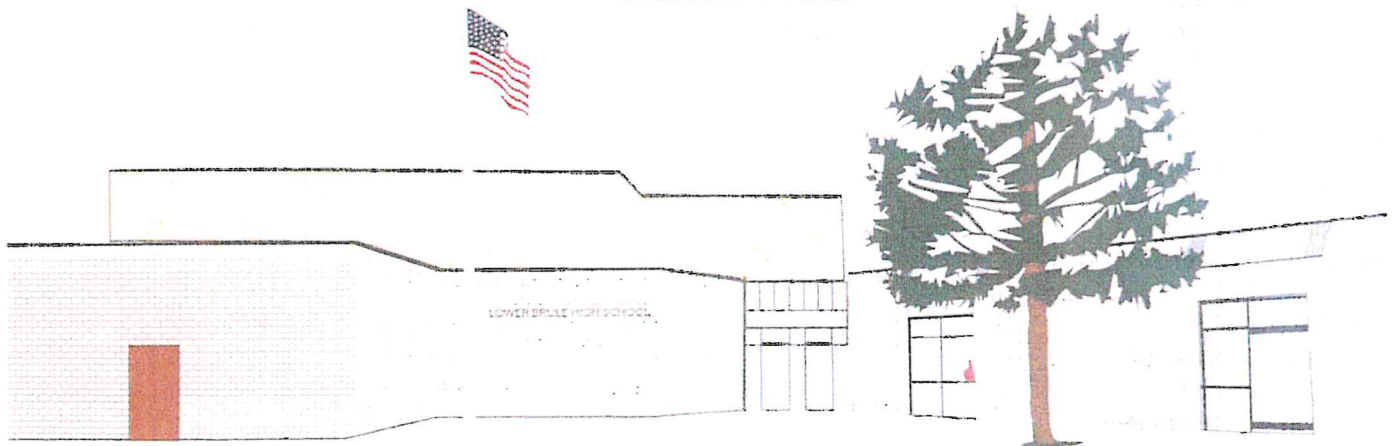


Lower Brule MS/HS School

2023-2024

Student Handbook

Revised: 8-7-2023



Note: This handbook was prepared, reviewed, and adopted as policy by the Lower Brule administrative staff. It is intended to provide an optimal learning experience for all students. It will only cover some possible events during the school year. Therefore, when a situation arises, that is not explicitly covered in this handbook; the administration will act reasonably to resolve the situation promptly. The interests of the students, guardians, community, and school will be considered in reaching a solution. The principal may adjust the consequences and procedures in this handbook as necessary.

Philosophy

Lower Brule Schools believe all students have the right to high-quality education in a safe and supportive environment. Working together will unite students, staff, and all community members to strive for high achievement and success. The staff will also help build the community's future by offering high levels of education.

Mission

The Lower Brule Schools, guided by the Wolakota values fulfilled by the Kul Wicasa Oyate, provide a safe and inclusive environment where students learn and succeed by engaging students through the best educational practices.

Vision

We aim to develop a critical thinking mindset in each student to help them reach personal goals and contribute to advancing the Native American heritage. Emphasis is placed on critical thinking skills, oral and written communication skills, and the use of technology. The core curriculum includes mathematics, English, social studies, science, history, and the Lakota language.

Students are encouraged to develop their physical, mental, and spiritual potential. Wellness is taught at all grade levels to help students become well-adjusted community members.

Emphasis is placed on the development of positive self-esteem. We envision our students with many accomplishments in life, along with respect and appreciation for the rights and beliefs of others.

At Lower Brule Schools, we believe:

- All students have a right to learn and a responsibility to do their best.
- All students have a right to be treated with dignity and respect and a responsibility to treat others this way.
- All students have a right to be different and a commitment to accept the differences in others.
- All students have a right to learn in a safe and caring environment and a responsibility to follow the rules and procedures of the school.
- All students have a right to make their own decisions with the guidance of caring adults and a responsibility to live with the consequences of their choices.
- All parents have a right to expect a quality educational program for their student(s) and a responsibility to support and supervise their child's educational pursuits.

1. Wouŋšičiyapi – (Humility)
2. Wowačitaŋka – (Perseverance)
3. Wawóohola – (Respect)
4. Wóyuonihaŋ – (Honor)
5. Čháŋtognak'e – (Love)
6. Ičičupi – (Sacrifice)
7. Wowičak'e – (Truth)
8. Waŋšilapi – (Compassion)
9. Wóohitika – (Bravery)
10. Čhaŋtewasake – (Fortitude)
11. Wačháŋtognáka – (Generosity)
12. Wóksape – (Wisdom)

LOWER BRULE SCHOOLS STUDENT CODE OF CONDUCT

DAILY SCHEDULE

P1	P2	P3	P4	MS Lunch	HS Lunch	Advisor	P5	P6	P7
8:30-9:20	9:23-10:13	10:16 - 11:06	11:09-11:59	11:40-11:59	11:59 - 12:23	12:26 - 12:46	12:49 - 1:39	1:42 - 2:32	2:35 - 3:25

**ACADEMIC EXPECTATIONS
GRADING POLICY**

Grades are based on the 4.0-point grading system.

Point	Percentage %	Letter Grade
4.0	100	A+
4.0	99-95	A
3.6	94-92	A-
3.4	91-89	B+
3	88-86	B
2.6	85-83	B-
2.4	82-80	C+
2	79-77	C
1.6	76-74	C-
1.4	73-71	D+
1	70-68	D
0.6	67-65	D-
0.0	64 and lower	F

ADDITIONAL GRADE INDICATORS

S = Satisfactory

U = Unsatisfactory

I = Incomplete

GRADE LEVEL STATUS

Credits	Grade Level
0-5.5	Freshman
6.0-10.5	Sophomore
11.0-15.5	Junior
16.0 and up	Senior

Note: All students must carry at least six subjects per year, including study halls (subjects must include all core classes). The responsibility for maintaining passing grades falls onto the student. A student cannot drop a class after the first full week of school without a meeting between the administration, guardian, and student.

AWARDS

Awards Day(s) honor students selected for outstanding academic achievement, behavior, attendance, punctuality, leadership, athletics, or overall citizenship.

RETAKEING CLASSES

A high school student may retake a class if the grade earned is below a C. The original class grade will remain on the student's transcript and figure into the student's overall GPA and the new class grade.

HONOR ROLL

If a student's average grade percentage is 92% or above, with no grade below a C- (74%), the student will be on the "A" honor roll. If the student's average grade percentage is 83% to 91%, with no grade below a C- (74%), the student will be on the "B" honor roll.

INCOMPLETES

All incompletes must be made up within two weeks after the end of the quarter. At the end of quarter 4, all work must be made up by the last day of instruction or the graduation date (if the student is going to graduate that year).

LOWER BRULE HIGH SCHOOL GRADUATION REQUIREMENTS

Seniors must have all work completed and turned in by the graduation date. The minimum requirements for high school graduation classes are as follows:

Courses	Credits
English	4
Social Science <ul style="list-style-type: none"> • American History (1) • American Government(½) • Geography/World History (½)each • Elective Social Science 	3
Science <ul style="list-style-type: none"> • Science Course(1) • Biology (1) • Upper-Level Science Course (1) 	3
Mathematics <ul style="list-style-type: none"> • Algebra (1) • Geometry (1) • Algebra II or Math Elective (1) 	3
Lakota Language	2
Fine Arts	1
Health & Physical Education	1
Approved Career/Technical Education; Capstone OR Service Learning; World Language	1
Personal Finance/Economics	0.5
Electives	3.5
Total	22

ADMISSION REQUIREMENTS TO SOUTH DAKOTA PUBLIC UNIVERSITIES

Entering undergraduates must complete the following college preparatory curriculum with an average grade of a “C” (2.0 on a 4.0 scale).

- English – 4 years
- Mathematics – 3 years
- Science with lab – 3 years
- Social Sciences – 3 years
- Fine Arts – 1 year

REGENT SCHOLAR RECOGNITION

South Dakota high school graduates completing the following high school courses, with no grade below a “C” (2.0 on a 4.0 scale) and an average grade of a “B” (3.0 on a 4.0 scale) shall be designated as Regent Scholars and shall be eligible to receive a Regent Scholar diploma upon request by a high school administrator to the Board of Regents. High school graduates selected as Regent Scholars are automatically admitted to all six public universities in South Dakota.

Requirements for Regent Scholar:

- 4 years of English
- 4 years of Algebra or higher Mathematics
- 4 years of Science
- 3 years of Social Science
- 2 years of Modern or Classical Language
- 1 year of Fine Arts

SOUTH DAKOTA OPPORTUNITY SCHOLARSHIP

To be considered for the scholarship, you must:

1. Be a resident of South Dakota at the time of graduation.
2. Complete all Regent Scholar requirements.
3. Have a composite score of 24 or higher on the ACT.
4. Attend a university, college, or technical school accredited by the NCA that provides instruction from a South Dakota campus.

ADMISSION INTO LOWER BRULE SCHOOLS

If a student is looking to enroll, he or she must come to the school with a parent/guardian. The administration will have the necessary paperwork for enrollment. Students are enrolled after the necessary paperwork is put into Lower Brule Schools' online system. All necessary paperwork must be turned in before a student can join classes.

Students expelled from another school district will not be accepted until the start of the next semester or school year, depending on the reason for expulsion. The superintendent decides on acceptance. Similarly, student suspensions from other school districts will be honored and must be served before the student will be allowed into classes.

WITHDRAWALS AND TRANSFERS

The Lower Brule administration must obtain a transfer form before a student's records can be released to other schools. All books, financial records, and restrictions or charges due to destroying school property **MUST** be cleared when the student withdraws or transfers.

The school the student is transferring to will be informed of the status of these records. A student's grades will not be released until all of that student's records are cleared.

IMMUNIZATIONS

[South Dakota Codified Law 13-28-7.1](#) (Rev. 2016) requires that any pupil entering school or an early childhood program in this state shall, prior to admission, be required to present to school authorities certification from a licensed physician that the child has received, or is in the process of receiving, adequate immunization against poliomyelitis, diphtheria, pertussis, rubeola (measles), rubella, mumps, tetanus, meningitis and varicella (chickenpox), according to the recommendations of the State Department of Health.

This law applies to ALL children entering a South Dakota school district for the first time. This would include children in early intervention programs, preschool, as well as kindergarten through twelfth grade. Children under four need to be age-appropriately immunized.

Minimum immunization requirements for kindergarten through twelfth grade are defined as receiving at least:

1. Four or more doses of **diphtheria, pertussis and tetanus containing vaccine**, with at least one dose administered on or after age 4. Children 7 years or older needing the primary series only need three doses. Children receiving six doses before age four do not require any additional doses for kindergarten entry. The maximum a child should receive is six doses. If a child 7 years or older has an incomplete DTaP primary series, please contact the Department of Health for assistance.
2. Four or more doses of **poliovirus vaccine**, at least one dose on or after age 4. *(Although not the recommended schedule - If a child has three doses of polio with the third dose administered on or after the age of 4 and at least 6 months after the second dose, no other doses are required.)*
3. Two doses of a **measles, mumps, and rubella vaccine (MMR or MMRV)**. The minimum age for the first dose is 12 months. Administer the second dose routinely at age 4 through 6 years. The second dose may be administered prior to age 4 provided at least 28 days have elapsed since the first dose.
4. Two doses of **varicella vaccine (Varicella or MMRV)**. The minimum age for the first dose of varicella (chickenpox) vaccine is 12 months. History of disease is acceptable with parent/guardian signature. Administer the second dose routinely at age 4 through 6 years. The second dose may be administered prior to age 4 provided the minimum interval between the two doses is 3 months.

REQUIREMENTS FOR 6TH GRADE ENTRY:

5. One dose of **Tdap** is required for 6th-grade entry **IF** the child is 11 years old. If the child is 10 years old when entering 6th-grade they have **45 days** after their 11th birthday to receive the Tdap vaccination. If a child has a contraindication

to Tdap, Td is acceptable. If a child aged 7 through 9 years receives a dose of Tdap as part of a catch-up series, an adolescent Tdap vaccine dose **must** be administered by the 45th day following the child's 11th birthday. A dose given at age 10 will count for the 6th grade Tdap requirement. If a child 7 years or older has an incomplete DTaP primary series, please contact the Department of Health for assistance.

6. One dose of **meningococcal vaccine (MCV4)** is required for 6th-grade entry **IF** the child is 11 years old. If the child is 10 years old when entering 6th grade they have **45 days** after their 11th birthday to receive the meningococcal vaccine. If a child receives a dose at age 10 or after, the dose does not need to be repeated.

NOTE: Hib, Hepatitis A, Hepatitis B, HPV, annual Influenza, and Pneumococcal vaccines are recommended but not required.

Legal alternatives to minimum immunization requirements are defined, and the means for appropriate certification is provided for, on the face of this document. There are no other exemptions.

Contact the South Dakota Department of Health, Immunization Program, at 1-800-592-1861 (in SD only), or [email](#) with your questions. Check this [schedule](#) from the [Centers for Disease Control and Prevention](#) for a complete listing of recommended immunizations.

DISTRICT WEBSITE AND APP

The Lower Brule District Website address is <https://www.lowerbruleschools.org/>. Anyone requesting to add new information to the website should contact the building administrator.

You can also download the Lower Brule Schools app on APPLE AND ANDROID services.

PROGRESS REPORTS

Progress Reports will be available to all parents and guardians at the mid-term of the first and third nine weeks. These reports coincide with parent/teacher conferences. If parents have questions concerning the reports, they are asked to contact the teacher issuing the report.

Only posted grades will be mailed out at semester times. We encourage parents to follow student progress by checking Infinite Campus online or through the campus portal app. If you need help accessing this account, please contact the MS/HS office.

VISITING SCHOOL

Lower Brule MS/HS welcomes guests. When you arrive, please go to the principal's office. While on school property, visitors are expected to behave appropriately and admirably. Visitors who cause a disturbance or seek to obstruct instruction will be asked to leave the school grounds by the administration. The school administration is instructed to contact law enforcement if the visitor doesn't leave the school's property as requested.

Students' siblings or other family members are not permitted to visit a classroom without permission from the principal's office or assigned designee.

ACADEMIC DISHONESTY

Lower Brule Middle/High Schools expect all students to abide by ethical academic standards. Academic dishonesty—including plagiarism, cheating or copying the work of another, using technology for illicit purposes, or any unauthorized communication between students to gain an advantage during an examination—is strictly prohibited. Lower Brule MS/HS's Academic Integrity Policy covers all school-related tests, quizzes, reports, class assignments, and projects in and out of class.

Plagiarism is not the same as cooperation or collaboration. Teachers often expect, even encourage, students to work on assignments collectively. This is okay if each person's work is cited.

- **Collaboration** is to work together (with permission) in a joint intellectual effort.
- **Plagiarism** is to commit literary theft, to steal and pass off one's ideas or words, and to create the production of another. When using someone else's words, you must put quotation marks around them and credit the writer or speaker by citing the source. Even if you revise or paraphrase someone else's words, if you use someone else's ideas, you must give the author credit. Not everything available online is in the public domain. Ideas belong to those who create and articulate them. Using someone else's words or ideas without crediting the originator is stealing.

- **Cheating** includes but is not limited to, copying or giving an assignment to a student to be copied (unless explicitly permitted by the teacher). Cheating also includes using, supplying, or communicating in any way unauthorized materials, including textbooks, notes, calculators, computers, or other unauthorized technology, during an assignment, quiz, exam, or project.
- **Forgery or stealing** includes but is not limited to gaining unauthorized access to exams or answers to an exam, altering computer or grade-book records, or forging signatures for the purpose of academic advantage.

AI ASSESSMENT POLICY

Lower Brule MS/HS recognizes the importance and influence of Artificial Intelligence (AI) in the educational environment. To ensure compliance with academic integrity, state, and federal legislation, and our dedication to educating kids for the future, our AI Assessment Policy sets forth the principles and practices of AI use inside our school.

AI and Assessments can be used in various ways. However, the original work must always be produced by students. AI can serve as a support tool for brainstorming, note-taking, and editing but should only be used to generate some assignments. AI usage should be explicitly acknowledged in assessments.

Academic integrity is crucial to our school philosophy. Students must acknowledge AI-assisted content in their work, ensuring transparency and originality. Work submitted as a student's own should accurately represent their understanding and abilities. The determination that a student has engaged in academic dishonesty shall be based on specific evidence provided by the classroom teacher or other supervising professional employee, considering written materials, observation, or information from others.

ATTENDANCE

The day begins with an opening. The first bell is at 8:30 am. School is dismissed at 3:25 PM.

Absence is defined as the failure of a student to report to school or class when assigned for instruction. Each day a student is absent, the parent/guardian is to call the school office (605 815-5375) with a reason for absence.

If a parent/guardian does not call, the school will call the parent/guardian during the school day as needed. The absence is considered unexcused if contact is not made before the student returns to school. Written excuses will be accepted from homes without telephones (for one day). Verified medical, court-related, or other excuses should be turned in to the front office. The school's Home/School Liaison will make home visits as needed.

TARDINESS

Students are expected to attend class regularly and be on time for all classes. Students must report to the office for a tardy slip before being admitted to the classroom. **As a school, we aim to achieve a 92% attendance rate.**

A student is counted as tardy if he/she is not in the designated room when the period is scheduled to begin. When a student is tardy, the following is implemented:

- Tardiness caused by a late bus is excused, provided the student was riding the bus.
- Excessive unexcused tardiness may be subject to additional discipline procedures as determined by the administration.
- Tardiness caused by medical appointments is excused with proper documentation (doctor's note or parent phone call).

Perfect attendance is considered if and only if the student is in class every day, for the full school day, and on time. Students who leave early or are tardy are not considered. Perfect attendance awards will be presented each quarter alongside academic awards.

EXCUSED ABSENCES

The following are considered excused absences:

- Personal illness if notified by parents in up to one day. Students with chronic and repeated illnesses need to provide a doctor's note of illness upon request of the school administration and under the direction of the Home/School Liaison.
- Medical appointments including doctor, dentist, therapist, etc.
- Professional appointments that cannot be scheduled outside of the regular school day.

- Serious illnesses or death in the immediate family and extended family. "Immediate family" includes father, mother, child, uncle, aunt, grandparent, siblings, sister/brother-in-law, and father/mother-in-law. "Extended family" absences are cousins and others raised in the same family as the student, at the discretion of school administration.
- Social services-related issues.
- Inclement weather. The school administration must clear it.

UNEXCUSED ABSENCES

The following, though not a complete list, are considered unexcused absences.

- Babysitting.
- Shopping trips (including grooming trips).
- Repeated or chronic absences for illnesses that a doctor does not verify.
- Driving someone or for someone.
- Oversleeping.
- Missing the bus.
- Work.
- Any non-school-related activities, i.e., pow wows, rodeos, non-school sanctioned athletic events, etc.
- Not having clean clothes.
- Tiredness related to athletic or other school-sponsored events.

The absence policy operates on a semester basis. At the beginning of each semester, the absence policy resets. Students who accumulate **five or more unexcused absent days** will be referred to the tribal court system.

The communication procedure for unexcused absences is as follows:

When the student becomes chronically absent, the office will call the parent/guardian or go to the residence of the absent student.

3 rd unexcused	(21 class periods) The first letter is sent or delivered to the parent/guardian informing them that the student was absent for three days, unexcused. A meeting is arranged with the administration, appointed staff, and parents.
4 th unexcused	(28 class periods) The second letter is sent or delivered to the parent/guardian informing them that the student was absent for four days, unexcused. A meeting is arranged with the administration, appointed staff, and parents.
5 th unexcused	(35 class periods) A referral is made to the tribal courts.

If a parent/guardian takes a student out of school for an excused or unexcused absence, the student must make up all missed work. A note or telephone call must accompany all absences. Students in ISS are counted as present, provided they are in school.

AUTOMATIC DROP If your child is absent for ten (10) consecutive school days, he/she will be withdrawn from enrollment. A re-enrollment process will be required. This means that the parent/guardian must accompany the student to school to get enrolled.

AUTOMOBILE POLICY

If you drive to school, you are required to adhere to the following policy:

1. Drive carefully. Any careless driving on school property is reason enough for the office to hold your keys in the office until a legal guardian picks them up.
2. You may not go to your car during class, breaks, or lunch unless you have permission from office personnel.
3. All student drivers are to park in the front high school parking lot. Student violations will warrant the taking of car keys.

If any of the above policies are violated, driving privileges may be taken away, and/or keys will be turned into the office for as long as deemed necessary by the administration.

BUS EXPECTATIONS

Bus transportation is a privilege, conditional upon the student's behavior. If you ride the bus to school, you are required to adhere to the following policy:

1. Wait for the bus at a safe distance from the street.
2. Be on time for the bus.
3. Get on/off the bus in a quiet and orderly fashion.
4. Stay in your assigned seat when the bus is in motion.
5. Keep heads, hands, and feet inside the bus at all times.

6. Keep aisles clear at all times.
7. Loud, boisterous, or profane language is not tolerated.
8. Indecent conduct, scuffling, or throwing objects is not tolerated.
9. No food or beverages are allowed on the bus. Exceptions are at the discretion of the driver.
10. No tobacco or alcoholic products are allowed on the bus.
11. Help keep the bus clean and sanitary.
12. Enter and leave the bus by the front door only, except in an emergency.
13. Be courteous and obedient to your bus driver.
14. Bus drivers and administration can assign seats.
15. Any rider that causes damage to the bus is required to pay for the damage.
16. Weapons of any kind are prohibited.

VIOLATION OF BUS RULES

The bus driver will visit with the student about violating bus rules. The bus driver will also fill out an incident report for the administration. Upon receiving an incident report, the administration will meet with the student and inform the parent/guardian. Further bus violations result in the loss of bus-riding privileges. A parent/guardian may also be asked to accompany the child on the bus. The administration may suspend a student from riding the bus for up to 15 days.

CHECK OUT/LEAVE CAMPUS

A student's legal parent/guardian is allowed to check out that student. This includes students who are 18 years of age or older. Regardless of age, students are not allowed to check themselves out. Checking out a student is done with the sign-out sheet in the front office. If a parent/guardian gives another parent/guardian permission to check out a student, it must be in written form. Guardians need to check students out through the front office. Students who leave campus without permission may not be allowed back into the building on the day they left. The class absences will be unexcused.

Students must leave campus after the last class unless they participate in school-related activities.

CHILD ABUSE

SSCL 26-10-10 School personnel must report suspected child abuse cases. The report includes the name, address, and age of the child, the name and address of the parent or guardian/caretaker, and the nature and extent of injuries or the description of neglect.

CLUBS AND FUNDRAISING

The Lower Brule Schools administration encourages the establishment of school clubs. The administration must approve all new clubs. All funds raised by clubs are deposited into individual custodial accounts through the business office, with expenditures authorized by the club's sponsor. However, in all cases, the money raised shall remain in the school's control and be expended for the benefit of the students. The administration must approve all fundraisers before fundraising begins. Fundraising will not occur within the school day unless the administration gives permission. Instructional time cannot be interrupted for fundraising. Students involved in fundraising projects must always give money or products to advisors.

COMPUTER USE

The use of the network and its connection to the internet is a privilege, not a right.

Suppose a student violates any of the provisions listed below. In that case, his/her account and privileges may be terminated, future access through the school's facilities may be denied, and the school's discipline policies shall be applied. Students or their parent/guardian may be required to compensate the school for any damage done to the network/hardware.

The school shall make every effort to restrict access to inappropriate materials; however, controlling all materials on a global network is impossible. Therefore, the school shall not be liable for the content or viewing of any materials not prepared by the school.

Lower Brule School District (LBSD) makes no warranties, expressed or implied, for its services. LBSD is not responsible for any damages you suffer. This includes the loss of data resulting from delays, non-deliveries, or service interruptions caused by its negligence or your errors or omissions. Use of any information obtained via LBSD's designated internet system is at your own risk. LBSD specifically denies any responsibility for the accuracy or quality of information obtained through its services.

RULES OF NETWORK USE

Use of the school's network facilities may only be made in conformance with this regulation and the Acceptable Use Agreement signed by the student. Network users are expected to abide by generally accepted rules of network etiquette.

Security on any computer system is highly prioritized, especially when the system involves many users. If you can identify a security problem on the internet, you must notify the administration. Do not demonstrate the problem to other users. Do not use another individual's account. Files, data, or information of others must not be improperly accessed or misused. Attempting to log in to the internet as someone other than yourself will result in disciplinary action. Any user identified as a security risk or having a history of problems with other computer systems may be denied internet access.

Vandalism or graffiti may result in the cancellation of privileges or other disciplinary actions. Vandalism is a malicious attempt to harm or destroy hardware, software, or data. This includes but is not limited to the upload or creation of computer viruses. Programs that infiltrate computing systems and damage software components are prohibited. Graffiti is defined as importing or displaying inappropriate graphics as a wallpaper background.

Private, commercial, or illegal use is prohibited. Materials that are obscene, threatening, or otherwise intended to harass or demean recipients must not be transmitted or accessed. The administration will have the final say on any questionable material. Anonymous communications are also not allowed. Any actions that violate public law are prohibited.

Network storage areas shall be treated like school lockers. Network administrators may review the files and communications to maintain system integrity and ensure users use the system responsibly. Users should not expect the files to be private. Students should limit their printing to class assignments, projects, and reports.

The student will:

1. Be responsible for all network use under their account, regardless of whether access is gained with or without the student's knowledge or consent.
2. Immediately notify the school if they suspect any unauthorized use of their account. A student shall remain liable and responsible for any unauthorized use until the school is notified of the alleged unauthorized use and has a reasonable opportunity to act upon such notice.
3. Do not transmit any abusive, defamatory, obscene, profane, sexually explicit, threatening, or illegal material.
4. Not engage in any advertising or soliciting of any goods, products, or services or to solicit the performance of any activity prohibited by law.
5. Be responsible for any costs, fees, or expenses incurred under the student's account number concerning using the network.
6. Not transmit copyright material without the expressed consent or authorization of the owner of the copyright.
7. Do not give out their address, phone number, or password.
8. Do not use the network for personal e-mail, chat rooms, etc.
9. Will not change the backgrounds of any computers.
10. Not downloading programs from the internet without permission from the school.
11. Student accounts are considered the property of the school. The school reserves the right to:
 - a. Change or eliminate any portion of any user without notice or liability.
 - b. Review and edit any material transmitted by anyone on the network. By reserving this right, the school assumes no obligation to review or edit any such material and takes no responsibilities or liabilities.
 - c. Remove or delete any transmission the school believes violates school policy or is harmful to others.

DISCIPLINARY ACTION

The administration will decide on appropriate action for misuse of the Internet. If a student has his/her internet privileges suspended, they may request reinstatement by writing a letter to the administration. The administration will review the letter and decide whether to reinstate it.

The school does not guarantee that the network will be uninterrupted or error-free, nor does it warranty the results obtained from using the service or the quality of the information obtained. Access to the network is provided on an "as is" basis without warranties. Neither the school nor its agents or employees are liable for any direct, indirect, incidental, special, or consequential damages arising from the use of or inability to use the network.

PORTABLE ELECTRONIC DEVICES

Phones and earbuds must be left at home or in students' lockers.

If students are not following the policy, consequences will be enforced:

1st Offense: The device is taken to the office and given back to the student at the end of the day. Office administration will contact the student's guardian.

2nd Offense: The office will contact the student's guardian, and the device will be kept in the office for the guardian to pick up.

If a student refuses to turn the device over to staff, they will be given a ride home and counted absent unexcused for the remainder of the day.

EQUIPMENT USE

If a student loses or damages equipment, they must inform LB Schools. This can be done by contacting classroom teachers, the technology coordinator, or the office. Students who fail to let the school know are still responsible for coursework. If a student is misusing their computer or disrupting class, they may forfeit the use of equipment. In the event of this, the administration, guardian, and the student will have a meeting to discuss further action.

SEARCH AND SEIZURE

To maintain order and discipline in the school and to protect the safety and welfare of students and school personnel, school authorities may search a student, student use areas, student lockers, or student automobiles. They may seize any illegal, unauthorized, or contraband materials discovered in the search. The principal or another staff person designated by the principal may request authorization for a search or conduct an emergency search when a threat to staff or students is imminent. A student's failure to permit searches and seizures, as provided in this policy, will be considered grounds for disciplinary action.

Personal Searches: A student's person and personal effects (e.g., purse, backpack, book bag, etc.) may be searched whenever a school authority has reasonable suspicion to believe that the student has illegal or unauthorized materials and as a result of Behavioral Contracts specifying ongoing (daily) or random searches—a staff member of the same sex as the student must be present.

Standard searches consist of the following:

- The student removes all outer garments (coats, hats, gloves, vests, belts, shoes, etc.), handing them to a staff member and placing them on a table for inspection.
- Staff will inspect outer garment items and lay out all items found for viewing.
- The student will turn out all pockets, pull up pant legs, and place the contents on the table/desk for staff review.
- The student will lift each foot so that staff can view the bottom of the feet/sock.
- A metal detection wand may also be used.
- Students wearing multiple layers of clothes, for example, two pair of pants, may be asked to remove the outer layer or garment.

Suppose a pat down search of a student's person is conducted. In that case, it will be conducted privately by a school official of the same sex and with an adult witness present, and only when authorized by the Superintendent, Principal, Assistant Principal, or their designee. In this instance, law enforcement may be notified and consulted.

If a properly conducted search yields illegal or contraband materials, such findings shall be turned over to proper legal authorities for ultimate disposition. Materials confiscated by school personnel, not deemed illegal nor contraband, will be held for parent pick-up in a designated area within the school building. Written documentation of items seized will be kept on file within the school building and parents may request a copy of the Search & Seizure report. The building administrator or designee reserves the right to dispose of confiscated items at the school year's conclusion if retrieval has yet to be made.

RESTRAINT//PHYSICAL FORCE

Lower Brule staff participates in Nonviolent Crisis Intervention[®] Training. The training

Provides those trained to recognize and respond to everyday crisis situations safely. The safest practice is for staff to refrain from physical contact with a student unless there is a need for physical restraint. Thus, no employee should use physical force on any student except in the following cases:

1. As a matter of self-defense.
2. To protect other students from an attack

3. To restrain a student from doing injury to themselves
4. To stop a fight between two or more students when they do not accept verbal instructions.
5. To deter the student from doing malicious damage to personal or public property

DISCIPLINE

The purpose of the Lower Brule School's discipline plan is to create a safe and positive learning environment for all students. Students, staff, and parents/guardians share the responsibility of promoting and maintaining a positive learning environment where all students can experience the vision of our school. **Codified law states that it is illegal for any student to prevent the teacher or any student from performing their duty (Codified law 13-32-6).**

The following guiding principles were developed to help students and teachers create a culture of success in the school:

- Students are encouraged to solve their problems without causing trouble for others.
- Efforts are made to maintain the dignity and self-respect of the student.
- Students will be led to see a connection between their actions and consequences.
- Misbehavior is viewed as an opportunity for individual problem-solving and growth.
- Misbehavior is handled with natural or logical consequences whenever possible.

The Lower Brule Schools discipline plan is divided into two parts. The first part deals with minor misbehaviors that usually involve disruptions or defiance. The second part deals with major infractions involving rules and laws governing safety and security.

Discipline at Lower Brule Schools is consistent and provides the opportunity to make the most effective choice for each unique situation and student. Consistency means that when there is a problem, it will be addressed. Consistency does not mean that everyone will receive the same consequence. Consideration is given based on the following four factors:

- The precipitating events.
- The student's intentions.
- What happened.
- The damage caused by the misbehavior/rule violation.

Individualized Education Programs (IEPs)

The school principal may discipline students with IEPs for violations of School Policy. When the disciplinary removal results in removal for more than ten (10) consecutive days or fifteen (15) total days in the school year, students are entitled to a meeting to determine if certain conditions were met:

- 1) if the behavior that caused the suspension is the result of the disability,
- 2) if the IEP was being implemented at the time of the violation; and
- 3) if the student's IEP is appropriate.

The discipline of a child with a disability, including suspension, expulsion, or interim alternative placement of the child for disciplinary reasons, shall be conducted in conformance with the requirements of the Individuals with Disabilities Act (IDEA). Parents should refer to the Parental Rights Notice provided each year for more information about the Bureau of Indian Education's procedural safeguards for students with IEPs. By IDEA and Bureau of Indian Education policies, students must be provided access to a free and appropriate public education (FAPE) when a student is removed from school for more than 10 days in a school year.

MINOR INFRACTIONS

1. They are violating individual classroom rule(s).
2. Two unexcused tardies.
3. Skipping class or detention.
4. Entering restricted areas: Including but not limited to the community college (except for students who have class there), the roof, parking lot, copy room (unless supervised or permission by a staff member), computer room (unless supervised or permission by a staff member). During school hours and without staff approval/supervision, students are prohibited from

going to the football field, baseball field, outside basketball courts, tennis courts, school office, and behind the school building.

5. Leaving classroom setting without permission.
6. Leaving the school building during school hours (8:30-3:25).
7. Prohibited items: We serve breakfast and lunch every day to the students. Therefore, students do not need extra food during school hours. Prohibited items include, but are not limited to, sunflower seeds, candy, pop, chips, any other food items, permanent markers, glue (other than white glue or sticks), correction fluid, perfume/cologne/aftershave, fingernail polish and remover, any aerosol can, rubber bands. Violations will be considered under the insubordination guidelines of this handbook.
8. Indifference to learning. This also includes refusing to do assigned work.
9. All public displays of affection except holding hands.
10. Assembly misconduct (skipping, leaving early, talking, disrupting, lack of respect for the presenter, personal electronic device use, earbuds/headphones, etc.)
11. Throwing projectiles at other individuals (including snowballs).
12. Inappropriate behavior in the halls or classrooms, including but not limited to horseplay, shoving, pushing, name-calling, and disrespecting others' space.
13. Using offensive language or swearing.
14. Minor theft. The value of items taken is under \$25.00.
15. Minor Vandalism. Damage is done under the value of \$25.00.
16. Instigating an argument (verbal abuse) or a fight (physical abuse) between other students.
17. Disruptive classroom behavior prohibits the teacher from adequately teaching the classroom and disruption to other students' right to learning.
18. Disrespect to staff.
19. **Minor physical assault.** (Including, but not limited to, pushing, shoving, tripping, and throwing items with malicious intent.)
20. **Dress code violation:** Clothes must be worn that appropriately cover the body and do not interfere with student learning. Students are expected to dress in a manner that ensures health and safety.
 - a. Shoes and footwear must always be worn.
 - b. Short skirts, short shorts, short dresses, halter tops, low-cut tops, spaghetti strap tops, strapless tops, midriff tops, low-cut-off shirts, and half shirts are not permissible attire for school.
 - c. Shorts and skirts are not to be shorter than mid-thigh.
 - d. Student attire that reveals breasts, buttocks, belly buttons, bra straps, or underwear is unacceptable. Clothing that promotes inappropriate products or activities or that is likely to cause substantial disruption in the school is prohibited.
 - e. Any clothing that displays abusive language, profanity, gang symbols, or illegal organizations/substances is prohibited. If wearing such attire, the student will be asked to turn the clothing inside out for the rest of the school day.
 - f. Jewelry that may be deemed as a weapon is not allowed. This includes but is not limited to chain-like adornments, spike necklaces, or belts.
 - g. Sunglasses are not to be worn in the school building.
 - h. Any hickey needs to be covered with clothing or an adhesive bandage.
21. **Headwear:** Hats, caps, hoods, bandanas, and other headwear are not permitted to be worn inside the school building during regular school hours, which includes class time, assemblies, and other school-related activities.
 - a. **Medical and Religious Exemptions:** Accommodations will be made for students with documented medical conditions that require headwear or for those who wear religious head coverings as part of their beliefs.
 - i. **First Offense:** Verbal warning and request to remove the headwear immediately.
 - ii. **Second Offense:** The headwear will be confiscated and held in the school office until the end of the day. The student will be required to retrieve it at that time.
 - iii. **Third Offense:** The parent/guardian will be notified, and a meeting will be scheduled with the student to discuss the importance of adhering to the policy.
 - iv. **Repeated Offenses:** If a student consistently violates the no hat policy, further disciplinary actions will be taken per the school's Code of Conduct.

Guidelines for Minor Infractions

All minor infractions hold their own consequence. When a student receives their 3rd minor infraction, they have reached the level of their first major infraction. The accumulation of three minor infractions equals one major.

1st Minor = Warning

2nd Minor = Detention (Lunch or After School)

3rd Minor = (1st Major Infraction) 1 day ISS

4th Minor = Detention (Lunch or After School)

5th Minor = Detention (Lunch or After School).

6th Minor = 2 Days ISS

7th Minor = Detention (Lunch or After School)

8th Minor = Detention (Lunch or After School)

9th Minor = (3rd Major) Meeting with parent/ prosecutor and 1-3 day OSS.

10th Minor = Parent Contact 2-5 Days ISS

11th Minor = Parent Contact, 3-5 Days ISS

12th Minor = (4th Major) 5-10 OSS.

MAJOR INFRACTIONS

Lower Brule Schools has set forth the following rules and expectations addressing student safety and security. Much like the rules that govern our communities, violations of these rules carry penalties, fines, and consequences. The purpose of these rules is to ensure an orderly and safe environment for the students who attend Lower Brule Schools.

1. Accumulation of three minor infractions.
2. Swearing or threatening behavior.
3. Major theft (Value of items taken over \$25.00).
4. Major Vandalism (Value of damaged items over \$25.00).
5. Use or possession of tobacco, alcohol, drugs, inhalants, electronic vaping, nicotine, or any mood-altering chemical. Any student using or possessing tobacco, alcohol, drugs, inhalants, electronic vaping, nicotine, or any mood-altering chemicals may be given up to 10 days of OSS. The student must have a drug and alcohol assessment completed within a ten-school day period. All recommendations of the assessment shall be followed. The student must comply with the recommendations to return to school. Court/Counseling services may be notified.
6. Immoral Behavior (Including but not limited to inappropriate hand gestures).
7. Instigating a fight or argument between other students (deemed more severe than a minor).
8. Recording a fight or argument.
9. Intense swearing.
10. Pulling a fire alarm.
11. **Gang attire/behavior:** The school district recognizes that gang behavior is disruptive to the safety and orderly operation of the educational environment. It also poses a threat to students, staff, and the community. Students who participate or assist in gang behavior are subject to the school's disciplinary policies and will be subjected to law enforcement for additional consequences.
Students who participate or assist in gang behavior are subject to the school's disciplinary policies and may be subjected to law enforcement for additional consequences.

No person may, while at school, on school property, at any school activity, or at any school-sponsored event, do any of the following:

- a. Proclaim membership, affiliation, or allegiance to any gang.
- b. Engage in any identified gang activity.
- c. Wear clothing that promotes or identifies with gang activity.
- d. Engage in the use of any gang's hand signals.
- e. Act out indications of membership in any gangs.
- f. Associate with known members of any gangs.
- g. Display, or permit to be visible, any tattoo that indicates, suggests, or endorses any street gangs.

Lower Brule Schools reserve the right to prohibit clothing in colors associated with gangs. Any person on school property or at a school-sponsored event that violates the policy can be asked to leave the premises. If gang membership or activity is identified, such information will be given to law enforcement agencies.

The following infractions are severe enough that they are in a category of their own and will be classified as severe. The following procedures will deal with them.

1. **Physical Altercations/Fighting:** The first physical altercation/fighting incident will warrant serving up to five days in OSS. The parent/ guardian will be contacted with possible police contact as well. The second incident will warrant the student to be suspended at home for the remainder of the semester. Specific consequences may change based on the altercation's severity, timing, and other circumstances.
2. **Selling Drugs/Intent to Sell:** The student will warrant the student to be suspended at home for the remainder of the semester. Direct evidence or confession is not necessarily needed for intent to sell. Paraphernalia (such as bags, scale, etc.) or quantity of drugs will be considered intent to sell.
3. **Possession of Drugs:** Any student using or possessing alcohol, drugs, inhalants, or any mood-altering chemicals will be put on OSS for up to 10 days, and a referral will be made to the police. The student must have a drug and alcohol assessment done within a 10-school-day period. All recommendations of the assessment shall be followed. If the student does not comply with the assessment, Court/Counseling services will be notified. Three or more infractions may result in a long-term suspension of up to a year.
 - a. **If a student is suspected or seen using a prohibited substance or equipment and does not turn over the equipment/substance, the case will be treated as possessing drugs.**
4. **Dangerous weapons at school:** Tribal, State, and Federal laws prohibit bringing dangerous or illegal weapons to school and school-sponsored events. Any weapons taken from a Lower Brule Schools student will be reported to law enforcement and the student's parent/guardian. A dangerous weapon is any firearm, air gun, knife, device, or instrument calculated or designed to inflict serious bodily harm or death. The administration shall pursue appropriate disciplinary action, such as student expulsion for up to 12 months. This policy shall be implemented consistent with IDEA and Sections 504.
5. **Assaulting an employee:** The student will be referred to law enforcement authorities. The student may be suspended long-term or expelled for up to 12 months.
6. **Sexual Harassment:** Sexual harassment is illegal under South Dakota (Executive Order 81-08) and Federal (Title VII, Title IX) law. Sexual harassment shall not be tolerated. No employee or student may sexually harass another. All employees and students are subject to disciplinary action for violating this policy. There will not be retaliation against employees or students for reporting sexual harassment or assisting the school in investigating a complaint. However, if the school learns that an employee or student provided false information regarding the complaint after the investigation, disciplinary action may be taken against the individual who provided false information.
 - a. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct
 - b. of a sexual nature when:
 - i. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education.
 - ii. Submission to or rejection of such conduct by an individual is the basis for academic or employment decisions affecting such individual.
 - iii. Such conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance or creating an intimidating, hostile, or offensive employment or educational environment.
7. **Bullying:** Bullying is defined as aggressive behavior that involves unwanted, negative actions, an imbalance of power or strength, and a pattern of behavior repeated over time. Bullying can take on many forms:
 - a. Verbal bullying, including derogatory comments and name-calling.
 - b. Bullying through isolation or exclusion.
 - c. Physical bullying.
 - d. Bullying through lies and rumors.
 - e. Having money or other items taken or damaged by students.
 - f. Being threatened or forced to do things by students who bully.
 - g. Racial bullying.
 - h. Sexual bullying.
 - i. Cyberbullying (via cell phone or the Internet)
8. **Cyberbullying:** Cyberbullying is harassment over the internet or other forms of electronic communication. Students will refrain from using communication devices or school property to harass or stalk someone. Users are responsible for the appropriateness of the materials they transmit. Hate mail, harassment, discriminatory remarks, or other antisocial

behaviors are prohibited. Cyberbullying includes but is not limited to harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, instant messages, text messages, digital pictures or images, or website postings.

Students who believe they have been victims of such misuse of technology should not erase the offending material in any form. Instead, a copy of the material should be brought to an administrator's or teacher's attention. In situations where cyberbullying originated from a non-school computer but was brought to the attention of school officials, any disciplinary action shall be based on whether the conduct is severely disruptive to the educational process so that it markedly interrupts or severely impedes the school's day-to-day operations. In addition, such conduct must also violate a school policy. Such conduct includes but is not limited to, threats or threatening to harm a school staff member or student. Malicious use of the school's computer system to develop programs or to institute practices that harass other users, attempt to gain unauthorized access to any entity on the system, and/or change the components of an entity on the network is prohibited. Disciplinary action for cyberbullying may include detention, suspension, or expulsion for verified perpetrators. In addition, when any threat is communicated, or a hate crime is committed, it shall be reported to the local law officials.

9. **Disrespecting any staff member through intense swearing, vulgar language, and threats will result in up to five days of OSS.**
10. **Inappropriate use of technology.**

The administration has the right to bypass discipline policy if it seems fit.

Appeals

The students can appeal any written infraction or violation of school policy within a 24-hour timeframe except on weekends to the School Administration.

DEFINITION OF CONSEQUENCES

BEHAVIORAL CONTRACTS

Chronic misbehaviors or more severe infractions require that a student is placed on a behavioral contract. A contract represents an agreement to change inappropriate behavior for the remainder of the school year. Behavioral contracts are offered to deter behavior/actions that disrupt learning or present a threat to self or other students.

Administration and a counselor will meet with Parents/Guardians if their child is placed on a contract. The parent/guardian and student will sign and agree to the terms of the behavioral contract. Students who cannot fulfill the terms of their contract or continue to repeat disruptive behaviors may be suspended or expelled.

DETENTION

It is sometimes necessary for the principal and/or teacher to keep a student during lunch or after school. The principal and/or teacher will notify the parents.

ISS

During in-school suspension (ISS), a student is removed from the regular classroom setting. Students in ISS are required to complete school assignments. Scheduled bathroom breaks are given. Students in ISS do not participate in regular classroom activities or attend field trips. Students are not allowed to talk, sleep, or misbehave in ISS. Students who fail to follow the rules in ISS can be sent home. The ISS instructor will gather the assignments from the student's teachers. Students in ISS cannot participate in extracurricular activities. Students in ISS will eat lunch in the ISS room.

OSS

Any student in out-of-school suspension (OSS) will not be allowed back on school grounds until the terms of the suspension are completed. Any student on OSS will not be allowed to participate in any extracurricular activities on the day of the suspension or during their suspension time. The Parents'/Guardians' responsibility is to request their student's assignments from the front office while their student is on OSS.

RECOVERY

Students may be given a quiet recovery time in a secluded space away from other students if disruptive or upset. The students may return to the regular classroom once they have recovered. Recovery is a time for cooling off and relaxing so that the student can return to the classroom, learn and not be disruptive. Recovery is temporary, allowing students to return to class immediately.

DRILLS

The school must conduct special drills throughout the year to assist in students and staff's safety and care. If a warning occurs near the end of the school day, students will be cared for until the situation ends instead of being dismissed.

FIRE DRILL

Fire drills are held four times a year. Each classroom has an evacuation route posted in each room.

TORNADO DRILL

Tornado drills are held twice a year. Each classroom has a designated area assigned for tornado drills.

LOCKDOWN DRILL

Lockdown drills are held as needed. Staff and students will follow up-to-date protocols.

LIBRARY

Library use is a privilege and can be revoked for improper behavior. Students are personally responsible for lost books and materials. If a student loses one or more books or other library items, the student may have to pay for the item by the end of the school year.

LOCKERS

Each student may be assigned a locker with a combination lock. Students are not to share the combinations with other students. A student is allowed to put his/her personal lock on his/her locker with the understanding that a spare key must be delivered to the office of the counselor or principal. Locker inspections will be held when deemed necessary. Any locker inspection may be conducted with or without the student's presence or approval. Students may use lockers, desks, and other storage areas only to facilitate participation in school instruction and activities. No other use is permitted.

By law, each student has the right to personal privacy at school. Students may not, however, have dangerous or prohibited items at school. Lockers and desks are the property of and are under the control of the school and may be checked at any time for dangerous and prohibited items without notice, consent, or a search warrant. To protect all students, dangerous or deadly weapons, including firearms, knives, metal knuckles, straight razors, and other instruments capable of inflicting injury, are prohibited. Illegal or prohibited items will be appropriately disposed of or held for the police if necessary.

BOOK BAGS / BACKPACKS / SATCHELS

All book bags, backpacks, cinch sacks, and satchels must be kept in the lockers during the school day. The student is responsible for retrieving necessary supplies and materials during passing periods.

SEARCHES

A student's person and/or personal items (e.g., purse, book bag, etc.) may be searched whenever a school official reasonably suspects that the student has illegal materials or drugs. If a "pat down" search of a student is conducted, a school official and a witness of the same sex as the student will conduct it in private. If an extreme emergency requires a more intrusive personal search, such a search will only be conducted by a school official of the same sex and a witness of the same sex as the student. Law enforcement may be called in to assist with the search.

AUTOMOBILE SEARCHES

Parking on school premises is a privilege. School authorities retain the right to routinely patrol parking lots and inspect car exteriors. Interiors may be inspected whenever school officials reasonably believe that illegal materials or drugs are inside. Such inspections may be conducted without notice, consent, or search warrant.

CANINE SEARCHES

To prevent students from bringing illegal substances to school, the Lower Brule School District collaborates with law enforcement to deploy specially trained, non-aggressive canines known as "detection dogs" on the campuses of our high schools throughout the

academic year. To successfully find and remove such contraband from a school, random canine sweeps give our school resource officers and administrators a proactive strategy.

Canine-aided contraband sweeps can help maintain student and staff safety while causing the least disruption to the learning environment when carried out effectively. This program's primary goal is to discourage students from taking illicit narcotics to school, but it also acts as a less intrusive method of ensuring the safety of our students and employees.

SCHOOL ARRESTS BY POLICE

If the police wish to come to the school for official business, they must contact the school administration first. Law enforcement authorities will be allowed to interview the school only if special circumstances exist or if the interview is being conducted at the request of school authorities.

If the police warrant the student's arrest, they will be permitted to serve and arrest the student. The arrest will be conducted in the office, in a private area, whenever possible. Law enforcement personnel should remain in the administration office while school personnel seek out the student. Police questioning, if necessary, should be private and removed from observation of other pupils and/or school personnel.

MEALS

Students are to eat meals (breakfast and lunch) in the assigned area. All students may eat school meals free to them or their families. If a student packs a lunch, this needs to be eaten in the commons during the scheduled lunch time. We discourage outside food and beverages from being dropped off during school hours. Outside food is not allowed in school unless brought for lunch.

MEDICATIONS

Students shall not take medications, prescriptions, or other drugs at school unless the counselor, principal, or other administration dispenses such medicine. Medications should be turned in to the office. The parent must give a specific written request under the student's physician's written directive.

PORTABLE ELECTRONIC POLICY

Students cannot use cell phones, smartphones, earbuds, headphones, or portable media devices during class time. Such devices must be kept at home, in the student's locker, turned in at the school office, or surrendered to the teacher upon request. Each classroom has an organizer where students can place their phones. Violations will reset after each semester. The following disciplinary action will be taken.

- i. First Offense: Verbal warning and turn in the device immediately.
- ii. Second Offense: The device will be confiscated and held in the school office until the end of the day. The student will be required to retrieve it at that time.
- iii. Third Offense: The parent/guardian will be notified, and a meeting will be scheduled with the student to discuss the importance of adhering to the policy.
- iv. Repeated Offenses: If a student consistently violates the no hat policy, further disciplinary actions will be taken per the school's Code of Conduct.

If a student refuses to turn over the phone/earbuds/headphones, they will be sent home for the remainder of the day. It will be counted as an unexcused absence, and we will keep track for truancy.

PROM

Prom is a school-sponsored, alcohol-free, and drug-free event. Prom participants may be subject to alcohol and drug testing.

REPORT CARDS

Grade reports will be done every quarter. Grade reports will be mailed out. The parent/guardian can also pick up the grade report in the front office. Students are given a copy of their grades every quarter to better monitor their progress. Parents and students may request access to the Parent/Student Portal to keep updated on progress.

SCHOOL CANCELLATIONS

Notification of school cancellations, closures, and dismissals due to inclement weather or other emergencies will be broadcast on Keloland, KSFY television stations, the LB School's communication system, and the Lower Brule Schools Facebook page.

STANDARDIZED TESTS

Students must take standardized tests based on reporting assessment scores to the Lower Brule Sioux Tribe, the State of South Dakota, and the Bureau of Indian Education.

STUDENT COUNCIL

Elections for officers are held every school year. Two representatives from each grade are selected in the fall. Students may be removed from the student council due to academic reasons, disciplinary problems, or lack of school attendance. Students are requested to voice their wants and suggestions to their Student Council representatives.

EXTRACURRICULAR ACTIVITIES

Extracurricular activities are an integral part of the education program. They provide experiences that foster student growth physically, emotionally, and mentally. Participation in extracurricular activities is a privilege. Students participating in extracurricular activities are responsible for positively representing the school, the team/group they are a part of, the student body, and the community. The principles of respect and humility are to prevail always.

Some of the extracurricular activities offered at Lower Brule Middle/High School include:

Student Council

- Media
- Art
- Talented and Gifted (TAG)
- Prom Group
- Class Groups
- Football
- Volleyball
- Cross-Country
- Basketball
- Cheerleading
- Wrestling
- Screen-printing
- Golf
- Agriculture
- Track and Field
- Archery
- Hand games
- Knowledge Bowl
- After School Activities

GRIEVANCES

Any student who feels that he/she has been discriminated against believes that his/her rights have been violated, or has any other grievances concerning school affairs and/or administrative/teacher decisions may report these grievances in the following manner.

- Students must file a written report of the grievance to the administration.
- Grievances must be reported within one school day following the incident.
- A student accused of an infraction that might result in a hearing may not use the grievance procedure.
- The student may stop the grievance process at any time by advising the administration or guidance counselor in writing.
- The student may appeal the judgment to the Superintendent.

All students and employees are guaranteed due process rights as set forth by SDCL 1332-4. Lower Brule Schools complies with the State Board of Education standards.

DUE PROCESS

- Adequate notice is given to the student of charges made.
- A reasonable opportunity to prepare for and meet the charges will be given.
- An orderly hearing adapted to the nature and circumstances of the situation will be conducted.
- A fair and impartial decision will be rendered.
- Article 24:07 of the Administration Rules of South Dakota will outline procedures and the definition of due process.

APPENDIX A

LOWER BRULE SCHOOLS ACTIVITIES HANDBOOK

INTRODUCTION

This handbook was developed with the purpose of helping school personnel, coaches, advisers, parents, and student-athletes understand that the primary goal of athletics and activities is to help students become more prepared for obstacles in their future lives.

Students are being short-changed if all they take from the interscholastic programs are the skills related to playing the sport and nothing more than that. A good activities program will make a concerted effort to teach, but are not confined to, good sportsmanship, the importance of persistence, perseverance, commitment to excellence, the want and desire to be the best you can be at every pursuit, learning how to achieve and commit to a goal, pride, devotion, dedication, respect for those in authority, honesty, trustworthiness, the ability to work others in a team setting, self-discipline, and respect for rules and regulations.

NOTE:

The activities handbook does not include everything that may possibly happen during the school year. If any situation not specifically covered should arise, the administration will make every effort to act fairly and quickly. The best interest of the student, school, and community will be considered. Each situation is different and will be handled on an individual basis. It is sincerely hoped that each one of you will have a successful and enjoyable school year. Take the time to know the rules and regulations you are expected to follow and many of the little problems can be avoided. If you have questions or problems, contact the Athletic Director at 605-815-5375 ext. 104.

LOWER BRULE SCHOOLS STUDENT CODE OF CONDUCT

Wacantognaka (Generosity): Assist others in need without expecting anything in return.

Wohitike (Bravery): Face uncertainty by demonstrating courage in order to succeed.

Wowacintanka (Fortitude): Find mental and emotional strength despite difficult circumstances.

Wowacintanka (Respect): Thoughtfulness and consideration of property, policies and people.

Wowicake (Honesty): Display integrity, truthfulness, and straightforwardness in educational studies and activities.

Wowaunsila (Compassion): Display empathy and act with kindness and care for all living things.

Woowothania (Integrity): Show honesty and truthfulness in your words and actions.

Wowachinthanjka (Patience): Show endurance under difficult situations.

Wounsiiciye (Humility): Be modest and respect yourself, your peers, staff, and visitors.

GOALS - PARTICIPATION

Provide interested students with opportunities to be involved in MULTIPLE ATHLETIC PROGRAMS. We embrace the concept of the YEAR-ROUND-ATHLETE-we believe that student-athletes develop best by participating in sports and activities programs in every season.

PURPOSE OF ACTIVITIES and ATHLETICS

For the Student: Extracurricular programs provide opportunities for developing fine school morale; for being sportsmanlike hosts to visiting fans, officials, and athletes; and for exercising the qualities of fair play and courtesy. Co-curricular activities should be considered a part of the school curriculum, educational in the purpose and conduct.

For the Participant: Competition offers an opportunity to develop skills, learned team concepts, attain a high level of fitness, promote friendships, and learn and practice good sportsmanship. It is fully intended that co-curricular competition develops the understanding that the rules of the activity are similar to the rules of everyday life.

For the Community: Extracurricular programs encourage wholesome school/ community relations under constructive conditions. These programs provide entertainment, a sense of pride, and a vehicle for fans to make a positive impression of our community to others outside of Lower Brule.

THE SCHOOL PROVIDES:

- An opportunity for every student to participate in some phase of the activities.
- Leadership in the form of coaches, directors, and other advisors.
- Professionally trained coaches for sports for grades 7-12.
- Necessary equipment and facilities.

THE STUDENT PROVIDES:

- Sacrifice, self-discipline, desire, determination, and dedication
- Positive Attitude
- High regard and willingness to conform to training rules.
- Proper care of equipment.
- Acting as a representative of the school, student body and community.

THE PARENTS PROVIDE:

- Positive encouragement to their son/daughter.
- Support and enforcement of all rules and regulations.
- Support of the program in which their son/daughter is participating.

COACHES AND ADVISORS PROVIDE THE FOLLOWING:

- The proper ideals of sportsmanship, ethical conduct, and fair play.
- Emphasis of the values derived from participating in the activity fairly.
- Cordial courtesy to visiting teams, officials, and participants.
- The respect, integrity, and judgment of officials.
- Developed practice or training plans that help enhance all student's abilities.

- A thorough understanding and acceptance of the rules of the game and/or activities standards of eligibility.
- Leadership and good judgment of the participants on the team.
- Recognition that the purpose of activities is to promote the physical, mental, moral, social, and emotional well-being of the individual.

OBJECTIVES

The program of student activities will assist each student in:

- Learning the wise use of leisure time.
- The constructive use of their unique talents and skills.
- Developing new recreational interests and skills.
- Developing positive habits that will contribute to a healthy lifestyle. Developing leadership and collaborative skills.
- Developing a work ethic.
- Developing a more positive attitude and increased motivation toward school. Increasing their understanding and participation in the democratic process. Improving their communication skills.
- Achieving successes that result in improved self-esteem.

PARENTS-COACHES-A KEY RELATIONSHIP

Parents and coaches need to respect each other. The key is simple: **PLAY YOUR ROLE**. Parents are not expected to coach and coaches are not expected to parent. Our coaches, rightfully so, will be held to a high standard by the school administration, the student-athletes, and the community.

All of our coaches do their best to give ALL athletes the opportunity to participate when they see fit. Not every student is going to be the president of the student council or the captain of the basketball team. Coaches, staff, and other student-athletes help determine those roles.

Things you should discuss with the coach/advisor:

- The treatment of your child, mentally and physically
- Ways to help your child improve
- Concerns about your child's behavior

Things that should be left to the coach/advisor:

- Playing time/Elected positions
- Team strategy
- Play calling
- Other student athletes/team member

There are situations that may require a conference between the coach/advisor and the parent. We, as a school, encourage those meetings. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue of concern.

If you have a concern to discuss with a coach, the procedure you should follow is:

Call or email the athletic director to set up an appointment as soon as possible.

The athletic director will then get ahold of the coach/advisor that is involved in the dispute.

Do NOT confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this nature do not promote resolution.

What to do if the meeting with the coach did not provide a satisfactory resolution:

- Call and set up an appointment with the Athletic Director to discuss the situation. If the

athletic director is the coach, call and set up an appointment with the superintendent.

- At this meeting, the appropriate next step can be determined.

Since research indicates a student involved in co-curricular activities has a greater chance for success during adulthood, the school is always trying to establish new programs. Many of the character traits required to be a successful participant are exactly those that will promote a successful life after high school. We hope the information provided makes both your child's and your experience with the Lower Brule Schools Activities and Athletics Program less stressful and more enjoyable.

STUDENT-ATHLETE-COACH-THE OTHER KEY RELATIONSHIP

Turning the sport/game over to your child allows them to assume control over the situation. They have primary responsibility for their own welfare, needs, and wants. When a student-athlete has an issue or concern with a coach, the student-athlete should deal with the situation and do so directly and honestly with the coach.

PHYSICAL ELIGIBILITY REQUIREMENTS

Student-athletes are required to get a yearly physical and have it on file with the Athletic Director BEFORE the student is allowed to practice or compete.

SCHOOL ELIGIBILITY REQUIREMENTS

Per SDHSAA Rules, a student-athlete must pass 2 credit hours (4 classes) to be eligible the next semester. If a student has struggled in the past or is struggling in the present, grade checks will be implemented in order to keep that student from falling behind. Students CAN and WILL be pulled from practices in order to work on school if need be. Student-athletes are STUDENTS first. Coaches and advisors will stress the importance of school throughout their respective programs.

SPORTSMANSHIP

A challenge we face annually is striving for good sportsmanship. As a high school activity participant, the positive values learned on the playing field now will last a lifetime. Therein is the educational value of high school activities. If we lose focus on that fact, then these activities are not worth sponsoring.

ATTENDANCE

PRACTICE-COMPETITION-SCHOOL

Practices- Participants who are not in school by 12:30 pm WILL NOT be allowed to practice but are still required to attend.

Competitions/Events- Participants who are not in school by 9:00 am WILL NOT be allowed to participate in any competitions/events that day. Also, if a participant is tardy for any class period during the school day they WILL NOT be allowed to participate in any competitions/events that day. If the team/group is leaving during the school day, participants that violate these attendance policies will be required to remain in school and WILL NOT be allowed to travel with the team/group.

Administration can give exception to this rule depending on the circumstances of the absence or tardy(s). The goal is to have well rested students who attend school regularly participate in practice, events, and competitions.

TRAINING RULES FOR ALL ACTIVITIES

It is a privilege to be a member of the school's activities—a right which can only be earned when participants abide by the rules of the school and of the activity. Coaches/advisors may set up their own specific training and team rules in addition to these rules and must be adhered to. All training rules include no use/possession/consumption of tobacco products, vape/nicotine products, alcohol, or illegal drugs at any time by any participant in activities. An activity is defined as any activity sponsored by the South Dakota High School Activities Association. Hand Games, Drum Group, Field Trips, JrROTC, etc., are examples of activities not sponsored by the SDHSAA. Advisors of such activities must set participation rules at their discretion and must be approved by the administration.

1. Participants in all activities will not possess, use, or be under the influence of tobacco products, vape/nicotine products, alcohol, or illegal drugs throughout the SCHOOL YEAR beginning with the first allowed practice date in the fall through the conclusion of spring activities.
 - Violations are cumulative throughout the school year regardless if the student is not participating in an activity at the time of the violation.
 - If the student is not currently in an activity that is in-season then the consequences carry over to the next season(s).
 - Suspensions carry over from one activity to another activity and from school year to school year.
 - The student must have participated in the activity the previous year for the suspensions to count and they must remain out for the activity the entire season.
 - Fees for the assessment and treatment are the responsibility of the student and family.
 - Intervention programs must occur within two weeks of the violation no matter when the suspension occurs.

2. A participant who violates these regulations will be ineligible from participation in each activity that the participant is involved in at the time of the violation as per the following:

FIRST OFFENSE- 1 event suspension per activity that the student is involved in and the student will participate in an intervention counseling program approved by the coach, activities director, and the principal.

SECOND OFFENSE- 2 event suspension per activity that the student is involved in and the student must agree to be evaluated and treated by a trained chemical dependency counselor or a licensed physician trained in chemical dependency.

THIRD OFFENSE- 4 event suspension per activity that the student is involved in and the student must agree to be evaluated and treated by a trained chemical dependency counselor or a licensed physician trained in chemical dependency.

FOURTH OFFENSE- Student will be ineligible for any events covered by training rules and is no longer able to travel on any school sponsored overnight trips.

Out-of-School Suspensions (OSS) for violations of school policies (See Student Handbook) supersede the above consequences. For example, if a student is assigned OSS, the student is ineligible to participate in any school activities during the length of the OSS.

REPORTING OF VIOLATIONS:

Reports of violations can be confirmed from:

- Citations, arrest, or law enforcement reports
- Direct observation by school staff member or community member
- Individual bringing allegation (staff member or community member) must be willing to identify themselves and may be called upon to meet with the administration to report a violation.

OTHER INCIDENTS

The coach/advisor of an extracurricular activity and/or school administrator have the right to not allow a student to participate in an extracurricular activity practice and/or contest for reasons of:

Inappropriate dress

Visible hickies on the face/neck area

Both of these are at the discretion of the coach and administration.

INCLEMENT WEATHER PRACTICES/COMPETITIONS

The general rule is that we do not practice if we do not have school, and we will not compete if school is not in session.

TRAVEL TO AND FROM COMPETITION

The general rule is we travel to and from all competitions/events with the teams. WE DO PREFER THAT ATHLETES/MEMBERS RIDE HOME WITH THE TEAM/GROUP! We want all athletes to share the pre and post competition experiences with their teammates and friends. It's a key part of their development as a team or group.

We will allow parental/guardian requests to leave the team to and from competitions when there is a viable reason to do so. Each team will be provided with a sign-out sheet in which the parent/guardian must sign their student out. If the student returns to the team (LNI for example a parent may sign a student out, then back in), then the parent must find a coach and sign that student back in.

We do not allow athletes to ride home with anyone other than another adult member of their family, except in special situations.

REMINDER:

This Handbook is just a guide. The administration as well as coaches/advisors will follow the handbook as much as possible. However, every situation is different and will be treated as such. This rule allows the student, parent/guardian, coach, and administration to seek the best possible solution to each and every situation.

Please sign and Return to the School
HANDBOOK UNDERSTANDING AND AGREEMENT

I, the Guardian/Parent(s) and Student(s), understand the contents of the Lower Brule Middle/High School Handbook and agree to adhere to its contents.

Student'(s) Name _____

Student(s) Signature _____ Date _____

Parent(s)/Guardian(s) Signature _____ Date _____

Photography Release & Computer Use

As the parent/guardian of the student signing above, I grant permission for the above student to access networked computer services such as electronic mail and the Internet. I understand that some materials on the Internet may be objectionable, but I accept responsibility for providing guidance to the above student(s) on the Internet both inside and outside the school setting and conveying standards for the above student(s) to fill when selecting, sharing, or exploring information and media.

As the parent/legal guardian of the student signing above, I give permission to the Lower Brule School District to publish photographs of my child on the School District website if they participated in school activities that have been photographed.

Parent/Guardian Signature _____

Date _____

If my student is found to be eligible, I give _____ permission to participate in Lower Brule School's Talented and Gifted Program.

Student's Name (printed): _____

Parent/Guardian (printed): _____

Signature: _____ Date: _____

Please return this to the LB MS/HS Office.

